Hawstead Parish Council

In the County of Suffolk

Chair

Henry Brewis

Email | Henry.Brewis@hawstead-pc.gov.uk

Responsible Finance Officer and Parish Clerk

Mrs Catherine Hibbert

Brokesbourne, Stanningfield Rd, Gt Whelnetham, IP30 0TY

Email | clerk@hawstead-pc.gov.uk

Dear Councillor

5th November 2025

You are hereby **SUMMONSED** to a meeting of Hawstead Parish Council at the Village Hall on **Thursday 13th November 2025 at 7.30 p.m.** The press and members of the public are invited to attend.

AGENDA

1. **To receive apologies and consider any applications for approval of absence**
2. **Public forum**
   - 2.1 Members of the public invited to make representations on any item on the agenda.
   - 2.2 County Council
   - 2.3 West Suffolk Council
   - 2.4 Police
3. **Declaration of interests**
   - 3.1 To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
   - 3.2 To consider any applications for dispensations in relation to declared pecuniary interests.
4. **Minutes**
   - 4.1 To resolve that the minutes of the Parish Council meeting dated 11th September 2025 be signed as a true and accurate record of that meeting.
5. **Matters arising**
6. **Reports**

   To receive reports including the following:-
   - 6.1 Communications;
   - 6.2 Highways and safety (including Speedwatch/ speeding/ defibrillator);
   - 6.3 Volunteering
   - 6.4 Clerk.
7. **Conservation**
   - 7.1 Greens;
   - 7.2 Footpaths;
   - 7.3 River proposals –update on grant funding;
   - 7.4 Tree work.
8. **To consider**
   - 8.1 Purchase of SID - update
   - 8 2 Proposals for memorial bench;
   - 8.3 Proposal for new signage for the Green;
   - 8.4 Road closure signage;

8.5 Consider further tree work quotes;

8.6 Water leaks in villages.

8.7 Xmas tree

8.8 Honoararia

9. Planning applications, appeals and notifications

9.1 To receive planning notifications;

10. Finance

10.1 To receive and approve financial summary to 30 September 2025;

10.2 To receive and approve the bi-monthly financial summary for September-October 2025;

10.3 To approve payments to be made;

10.4 To agree budget and precept proposal for 2026-2027.

11. Correspondence

11.1 Playground reports;

11.2 WSC correspondence re enforcement at Woodlands

11.3 Correspondence from received from resident business re planning matter

11.4 SCC response re footbridge

11.5 Police email

11.5 Consultation on Proposed Changes to the West Suffolk Local Council Tax Reduction Scheme 2026 to 2027

12. Date of next meetings

To confirm date of next meeting on 8**th January 2025** at 7.30pm.

CH

C Hibbert - clerk